



Archive training Course Registration Form

The Course Title	Date of the Course	Course Fee	Select Course ✓
The Role of the Archivist and the operation of a GCP Archive	Thursday 5 th March 2020	£390.00 + VAT	
	Thursday 8 th October 2020	£390.00 + VAT	
The Role of the Archivist and the operation of a GLP Archive	Thursday 12 th March 2020	£390.00 + VAT	
	Tuesday 6 th October 2020	£390.00 + VAT	

Your Details:

First Name: _____ Invoice address: _____

Last Name: _____

Title: Mr, Mrs, Ms, Dr, other _____

Position: _____

Company: _____ Post Code: _____

Phone No: _____ Country: _____

Email: _____

Special Dietary Requirements: _____

Please tick this box to confirm you give consent for Qualogy Ltd to store your information in line with the General Data Protection Regulation (2018).

All information will be held and used solely by Qualogy and will not be shared or sold to any third party. By giving consent, you agree for us to store your information and contact you regarding future training courses or send relevant information regarding Qualogy Ltd.

I have read the above and give consent for Qualogy Ltd to store my personal information.

Signature _____ Date _____

Completed forms: Please return your Course registration form on completion to:
Qualogy - email: training@qualogy.co.uk

On receipt of your registration form a confirmation email will be sent with your invoice along with further details of the course and directions on how to find us.

Payment Details

In all cases course fees must be received by Qualogy Two weeks prior to the first day of any course.

Cancellation Policy. Cancellations received more than three weeks before the course will be refunded less 15% administration charge. No refund will be given for cancellations received by Qualogy less than three weeks before the course although delegates may be substituted. A full refund will be given if Qualogy cancels a course.